

# Chapter Activity Report 2021



**Assured Life Association**  
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[www.assuredlife.org](http://www.assuredlife.org)

(Please complete all 5 pages fully – If the answer is No, please mark “No” and go to the next question)

## Assured Life Association

Chapter No.: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

### CHAPTER FINANCIAL PROFILE FOR IRS REPORTING

Legal name of Chapter: \_\_\_\_\_  
(Name used for Bank Account)

Other names used by Chapter: \_\_\_\_\_

Annual Tax Period: \_\_\_\_\_  
(Calendar or other fiscal period)

Are your Chapter annual gross receipts normally \$50,000 or less? YES \_\_\_\_\_ NO \_\_\_\_\_

### List the non-profit organizations/individuals that your Chapter assisted in 2021:


### OFFICIAL LOCATION OF CHAPTER RECORDS

*(NORMALLY CHAPTER SECRETARY ADDRESS or CHAPTER BUILDING ADDRESS IF APPLICABLE)*

Officer Name: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

- Does your Chapter own its own building? YES \_\_\_\_\_ NO \_\_\_\_\_
- Does your Chapter have “social members”? (A social member is a member who is active in the Chapter but is NOT a benefit/insured member.) YES \_\_\_\_\_ NO \_\_\_\_\_

If so, how many “social members” are in your Chapter? \_\_\_\_\_

**FRATERNAL BUSINESS & SOCIAL ACTIVITIES/EVENTS**

1. Does your Chapter have regularly scheduled business meetings?

YES \_\_\_\_\_ NO \_\_\_\_\_

- How many business meetings did you have during 2021? \_\_\_\_\_
- What was the average attendance per business meeting? \_\_\_\_\_
- What was the average length of your business meeting? (to the nearest whole hour) \_\_\_\_\_

2, Did your Chapter sponsor social events or Chapter fellowship gatherings for members and guests during 2021? YES \_\_\_\_\_ NO \_\_\_\_\_

- How many member/guest fraternal social events did you have during 2021? \_\_\_\_\_
- What was the average attendance per event? \_\_\_\_\_
- What was the average length of your social events? (to the nearest whole hour) \_\_\_\_\_

3. Did any of your social activities involve fundraising for your Chapter operations or scholarship program? YES \_\_\_\_\_ NO \_\_\_\_\_

- Number of fundraisers for Chapter operations: \_\_\_\_\_
- Number of fundraisers for Chapter scholarship program: \_\_\_\_\_

4. Did any of your social activities involve youth (e.g. Christmas Party, Picnics, etc. - **do not report Join Hands Day Projects here**)?

YES \_\_\_\_\_ NO \_\_\_\_\_

- How many activities included youth? \_\_\_\_\_
  - What was the average attendance of youth per activity? \_\_\_\_\_
  - Description of events that included youth: \_\_\_\_\_
- 

**COMMUNITY SERVICE ACTIVITIES/EVENTS**

**(EVENT OR ACTIVITY MUST BE A CHAPTER SPONSORED EVENT INVOLVING TWO OR MORE MEMBERS – INCLUDES CHAPTER PARTICIPATION IN SOCIETY SPONSORED PROGRAMS LIKE THE NATIONAL MEMBER FALL FOOD DRIVE, JOIN HANDS DAY AND OPERATION SANTA’S ELVES)**

***EXAMPLES: BOOK COLLECTION FOR LIBRARIES, FUNDRAISING ACTIVITIES FOR OTHER ORGANIZATIONS, PARK CLEAN UP-ACTIVITIES, BUILDING A HOUSE WITH HABITAT FOR HUMANITIES, VOLUNTEERING AT A SENIOR HOME, COLLECTING SCHOOL SUPPLIES FOR NEEDY SCHOOLS, FOOD DRIVES, ETC.***

**FOR THE QUESTIONS THAT FOLLOW - IF THE ANSWER IS NO, PLEASE MARK NO AND MOVE TO THE NEXT QUESTION.**

1. Did your Chapter do a **Join Hands Day** project in 2021? YES \_\_\_\_\_ NO \_\_\_\_\_

- If, So, describe your Join Hands Day project? \_\_\_\_\_
-

- 
- 
- If so, how many total members/non-members, including youth, helped with the project? \_\_\_\_\_
    - How many were youth? \_\_\_\_\_
  - How many volunteer hours were spent on the project (total of all members'/non-members' volunteer time, including organizing)? \_\_\_\_\_
  - **Other than donations**, what was the total Chapter funds spent to put on the Join Hands Day event (**do not include Chapter donations**)? \$ \_\_\_\_\_

2. Did your Chapter support any **local educational programs or projects** in 2021; (e.g., adopt-a-school program, school supply drives, etc.)? YES \_\_\_\_\_ NO \_\_\_\_\_

- If so, describe the educational programs or projects? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- How many educational programs or projects did you support? \_\_\_\_\_
- How many schools were served by the project? \_\_\_\_\_
- How many students were served by the project? \_\_\_\_\_
- How many members participated? \_\_\_\_\_
  - How many non-members? \_\_\_\_\_
- How many volunteer hours were spent (total of all members' volunteer time)? \_\_\_\_\_
- **Other than donations**, what was the total Chapter funds spent to put on the Educational program or event (**do not include Chapter donations**)? \$ \_\_\_\_\_

3. Did your Chapter support a **patriotic-related project** in 2021? YES \_\_\_\_\_ NO \_\_\_\_\_

If so, describe the programs or projects? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- How many patriotic-related programs or projects did you support? \_\_\_\_\_
- How many members participated? \_\_\_\_\_
  - How many non-members? \_\_\_\_\_
- How many volunteer hours were spent (total of all members' volunteer time)? \_\_\_\_\_
- **Other than donations**, what was the total Chapter funds spent to put on the Patriotic-Related event (**do not include Chapter donations**)? \$ \_\_\_\_\_

4. Did your Chapter support a **service project for the elderly** in 2021?

YES \_\_\_\_\_ NO \_\_\_\_\_

If so, describe the programs or projects? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- How many programs or projects for the elderly did you support? \_\_\_\_\_
- How many members participated? \_\_\_\_\_
  - How many non-members? \_\_\_\_\_
- How many volunteer hours were spent (total of all members' volunteer time including organizing)? \_\_\_\_\_

- **Other than donations**, what was the total Chapter funds spent to put on the event or program for the Elderly (**do not include Chapter donations**)? \$ \_\_\_\_\_

5. Did your Chapter support an **ethnic or cultural activity** in 2021?

YES \_\_\_\_\_ NO \_\_\_\_\_

If so, describe the programs or projects? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- How many ethnic or cultural activities did you support? \_\_\_\_\_
- How many members participated? \_\_\_\_\_
  - How many non-members? \_\_\_\_\_
- How many volunteer hours were spent (total of all members' volunteer time including organizing)? \_\_\_\_\_
- **Other than donations**, what was the total Chapter funds spent to put on the Ethnic or Cultural event (**do not include Chapter donations**)? \$ \_\_\_\_\_

6. Did your Chapter participate in the Society's **National Member Food Drive** in 2021 (**Please report here even if you submitted a report of your activity on a National Member Food Drive reporting form**)? YES \_\_\_\_\_ NO \_\_\_\_\_

- How many members and non-members participated in your food drive? \_\_\_\_\_
- If so, how many pounds of food were collected? \_\_\_\_\_
- Approximate value of food collected? \$ \_\_\_\_\_
- Approximate value of clothing or other items were collected? \_\_\_\_\_
- How many volunteer hours were spent (total of all members' volunteer time including organizing)? \_\_\_\_\_
- **Other than donations**, what was the total Chapter funds spent to put on the Food Drive event (**do not include Chapter donations**)? \$ \_\_\_\_\_
- Description of program or event? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Did your Chapter participate in the Society's **Operation Santa's Elves (OSE)** in 2021 (**Please report here even if you submitted a report of your activity on a Operation Santa's Elves reporting form**)? YES \_\_\_\_\_ NO \_\_\_\_\_

- How many members & non-members participated in your OSE project? \_\_\_\_\_
- If so, how many gifts were collected? \_\_\_\_\_
- Approximate value of all gifts collected? \$ \_\_\_\_\_
- How many children were impacted by your project? \_\_\_\_\_
- What other items or food were collected? \_\_\_\_\_
- Approximate value of the other items collected? \_\_\_\_\_
- How many volunteer hours were spent (total of all members' volunteer time including organizing)? \_\_\_\_\_
- **Other than donations**, what was the total Chapter funds spent to put on the Operation Santa's Elves event (**do not include Chapter donations**)? \$ \_\_\_\_\_

- Description of program or event? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

8. **Other than monetary donations**, did your Chapter do any other community service, fundraising for other non-profit organizations or volunteering for 2021 not already reported in questions 1 - 7 above? YES \_\_\_\_\_ NO \_\_\_\_\_

- If so, how many times during the year or projects not already reported did your Chapter volunteer or perform community service or fundraising activities? \_\_\_\_\_
- On the average, how many members/non-members helped with each project? \_\_\_\_\_
- How many volunteer hours were spent on these projects in total (total of all members' volunteer time including organizing)? \_\_\_\_\_
- **Other than donations**, what was the total Chapter funds spent to put on the Other Community Service events or activities (**do not include Chapter donations**)? \$ \_\_\_\_\_
- Description of program or event? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Deadline is March 31, 2022**

***RETURN COMPLETED FORMS TO:***

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