

# the fraternal link

## CAMP/LODGE OFFICER NEWSLETTER

### INSIDE THIS ISSUE:

**CAMP/LODGE ACTIVITY TRACKING TOOL** 2

**EXAMPLE—ACTIVITY TRACKING TOOL** 3-5

**COLLEGE SCHOLARSHIP DEADLINE** 6

**ASSURED LIFE ASSOCIATION'S SCHOLARSHIP FUNDS** 6

**RECENT DONATIONS—TO SCHOLARSHIP FUNDS** 7

**JOIN HANDS DAY—MAY 7, 2016** 7

**REMEMBERING WOODY PETERSEN** 8

### DEADLINE FOR CAMP/LODGE REPORTING FAST APPROACHING

Camps and Lodges have until March 31, 2016 to complete the required camp/ lodge annual reporting. We are expecting a 100% response this year, so don't let us down. **Even if you do not have regular activities or meetings, please report.** Your camp or lodge will remain on our books based upon this reporting. We are not looking to close any camps/ lodges as a result of irregular meetings, unless you request it.

Also, we use the camp/ lodge reporting to verify your "active" status with the Internal Revenue Service on Assured Life's annual "subordinate unit" report. Further, the Fraternal Department will be filing the IRS electronic 990-N E-postcard on behalf of all camps/ lodges; **as long as you have submitted your reports.**



So, if you have not submitted your camp/ lodge reports for 2015, please do so now. You have the option of reporting online or sending in the paper forms that were mailed the first of January. If you need the forms resent, please contact Jerry at [jlc@assuredlife.org](mailto:jlc@assuredlife.org).

**All Camp/Lodge Reports Due March 31, 2016**

## CAMP/LODGE ACTIVITY TRACKING FORM

### TRY IT...YOU'LL LIKE IT!

To date, no one has utilized the new Camp/Lodge Activity Online Tracking Tool! It is an easy way to document your business meetings, committee meetings, social activities, community service, etc. And the home office will compile all of your reports and summarize your activities for the entire year. Try it...You'll like it.

So, let me take you through using this online form.

It is best to go online and enter your information after each meeting or event while it is fresh in your mind. You will find the Activity Tracking Tool under Camp/Lodge Leaders on our website at [www.assuredlife.org](http://www.assuredlife.org). If you hover your mouse over the Camp/Lodge Leaders link at the top of the home page, the Camp/Lodge Activity Tracking Tool appears in the drop-down menu.

The first section of the form is Camp/Lodge Number, City, State, Name of individual completing the form and date of the activity.

The next step is to determine the major category for your particular event; Community Service or Fraternal Social/Fellowship. It may be both; if so, select both major categories. This is a required question as it sets up the rest of the form. **A Camp/Lodge business meeting, for example, is a fraternal social/fellowship event. A committee meeting to plan a Join Hands Day event is considered a community service event.**

For the rest of the form, if a section does not apply to your activity, you can skip the section entirely.

Next, **if your event was a community service event**, select the type of your service event. Was it an educational program, patriotic-related project, service for the elderly or an ethnic/cultural volunteer activity? If your community service was for something other than the types listed, you

select "Other." **If your event was not community service, go on to the specific activity section of the form.**

The Specific Activity Type section is another required section. Just go down the list to see if your particular activity fits one of the specific activities listed. If your activity does not match the activities listed, use the "Other Fraternal Social/Fellowship Related Activity" or "Other Community Service Related Activity."

Next, provide a short description of your activity; but provide enough details and specifics to make it clear.

If there were other organizations involved in your activity, list them in the next box.

The next sections of the form are specific to Camp/Lodge Business Meetings, Member Social/Fellowship Activity/Event or Community Service Activity/Event. Complete only the area or areas that applies to your activity.

Next, there is additional information needed if your activity was a Member Food Drive or Operation Santa's Elves.

Finally, you can upload pictures of your activity/event right on the form. Just click on "Browse" and you can go to the file or directory on your computer where pictures are saved. Double click on the picture and it will upload to the form.

When you are done entering all the information and attaching your pictures, click on submit to submit your activity tracking. The fraternal department will download the information and save it for your camp/lodge and combine it with all of your other activity reports to complete your Annual Camp/Lodge Report/Survey at the end of the year. The only reporting forms you will be required to complete at the end of the year are the Financial Report and Report of Officers. A considerable time saver in the long-run.

## ACTIVITY TRACKING TOOL EXAMPLE

Let's go through a specific example of one of Rocky Mountain Camp 999's activities.

### Camp/Lodge Information Section

Camp/Lodge Number:	999
Camp/Lodge City:	Englewood
Camp/Lodge State:	CO
Name of Individual Reporting:	Jerry Christensen
Date of Activity:	2/10/2016

Log onto the Camp/Lodge Activity Tracking Tool on our website and follow along. Try entering one of your own activities.

Camp 999 had its business meeting on February 10, 2016. We had the meeting in conjunction with a member dinner. Each member paid \$5 to the Camp towards the dinner and the Camp paid the rest. The cost of the dinner was \$115.50.

So, our activity or event was a Fraternal Social/Fellowship Event; camp/lodge business meetings and socializing and fellowship of members like anniversary parties, celebrating ethnic traditions, attending a baseball game, etc. are both Fraternal events.

### Major Category of Activity Section

Major Category of Activity/Event (check both if they apply - a business meeting followed by a community service event, for example):

- Community Service Event
- Fraternal Social/Fellowship Event

If your activity is a community service event, select the type of service below:

- Educational Program (school supply drive, book drive, adopt-a-school, student mentoring, etc.)
- Patriotic-Related Project (service to Veterans or Military Families, Flag Day program, etc.)
- Service for the Elderly
- Ethnic/Cultural Volunteer Activity
- Other

Since our activity was not community service, we can skip that section of the form and go to the specific activity section.

(Continued on page 4)

## ACTIVITY TRACKING TOOL EXAMPLE CON'T

(Continued from page 3)

For the specific activity type section, you want to select all the choices that apply. In our case, we want to select Camp/Lodge Business Meeting and Member Social/Fellowship Activity.

### Specific Activity Type Section

Specific Activity Type (check all that apply):

- Camp/Lodge Business Meeting
- Member Social/Fellowship Activity
- Social Event Committee or Organizing Mtg
- Officer/Board Mtg
- Camp/Lodge Fundraising for Operations
- Other Fraternal Social/Fellowship Related Activity
- Community Service Committee or Organizing Mtg
- Camp/Lodge Food Drive
- Camp/Lodge Operation Santa's Elves Event
- Join Hands Day
- Camp/Lodge Fundraising for Scholarships
- Other Community Service Related Activity

Short Description of Activity (provide the details of your activity/event - please be specific):

Camp 999 had its  
business meeting

We typed the description of our event in the box provided. Again, try to provide enough detail and specifics to make your activity clear. Here is our description:

*"Camp 999 had its business meeting today. We had the meeting in conjunction with a member dinner. Each member paid \$5 towards the dinner and the Camp paid the balance."*

The **Camp/Lodge Expense section is not for Camp/Lodge Donations** made. Donations are reported on the Camp/Lodge Financial Report only. In our case, the member dinner cost the camp \$115.50 so that amount is recorded under "Camp/Lodge Funds spent..."

### Camp/Lodge Expense Section

What was the total Camp/Lodge Funds spent to put on the activity/event (do not include camp/lodge donations here):

115.50

(Continued on page 5)

**ACTIVITY TRACKING TOOL EXAMPLE CON'T**

(Continued from page 4)

The next section of the activity tracking form is used to record the number of members and guests present for your event, the length of your event and finally the total hours. For our event, we will complete both the Camp/Lodge Business Meetings section and the Member Social/Fellowship. Since we had our event at a local restaurant, the number of members and guests present were the same for both. Many times, if your camp/lodge has a business meeting followed by a social event, there are fewer members at the business meeting than are present for the social event.

The total hours of any event, is always the number of members and guests present multiplied by the length of the event.

**Members Present Section**

**For Camp/Lodge Business Meetings:**

1. Number of Members Present (enter a whole number NOT a range - i.e. 50 NOT 40-50):

2. Number of Guests or Non-Members Present (enter a whole number NOT a range; i.e. 15 NOT 10-15):

3. Length of Business Meeting to the nearest Hour (enter a whole number NOT a range; i.e. 2 NOT 1-2; if less than 1 hour enter 1):

4. Total Hours = (1+2) X 3:

**For Member Social/Fellowship Activity/Event:**

1. Number of Members Present (enter a whole number NOT a range - i.e. 50 NOT 40-50):

2. Number of Guests or Non-Members Present (enter a whole number NOT a range; i.e. 15 NOT 10-15):

3. How many kids were involved in your event?:

4. Length of Social/Fellowship Event to the nearest Hour (enter a whole number NOT a range; i.e. 2 NOT 1-2; if less than 1 hour enter 1):

4. Total Hours = (1+2+3) X 4:  x

**For Community Service Activity/Event:**

Try out this new activity tracking system for yourself. Give Jerry some feedback on what you think!

The rest of the activity tracking form does not apply to our event because it was not community service, member food drive or operation Santa's elves. So our report is complete and we can hit "Submit". And we are done!

Try out this new tracking system for yourself. Let Jerry know your feedback.

**REMEMBER THE COLLEGE SCHOLARSHIP DEADLINE**

The deadline for College Scholarship Applications is March 15, 2016.

Over the last 16 years, including 2015, Assured Life Association has provided 1,035 scholarships for a total scholarship distribution of \$929,550! The Society will provide 60-70 scholarship awards again for the 2016-2017 school year, with awards ranging from \$500 to \$2,500.

The Society's successful scholarship program is a result of its Scholarship Endowment Funds made possible through donations made by many camps/lodges and individuals (see the table below).

Benefit members, or children or grandchildren of benefit members, are eligible to ap-



ply for an Assured Life Association college scholarship. A benefit member is a person age 18 years or older who has been issued and currently owns an insurance or annuity certificate issued or assumed by the Society. The certificate must be in force at the time of application. This includes all life insurance, medicare supplement insurance and annuity certificates.

**ASSURED LIFE ASSOCIATION SCHOLARSHIP ENDOWMENT FUNDS**

Assured Life Association Endowment Fund	\$ 301,812.25	Axel Skelbeck Scholarship – DBIA	14,400.00
Cactus Country Camp 976	11,000.00	Carl & Viola Hansen Scholarship – DBIA	23,993.00
Danish Brotherhood Endowment Fund	330,544.00	FK Holm Scholarship – DBIA	14,413.00
SCAW Endowment Fund	165,000.00	DOPH Scholarship – DBIA	14,400.00
Rocky Mountain Camp 999	16,000.00	Marck R Cobb Law Scholarship	45,000.00
Pikes Peak Camp 005	22,000.00	Robert Weitzel Memorial Scholarship	25,000.00
El Camino Camp 925	10,050.00	DBIA Fresno, California Lodge 67 Scholarship	10,000.00
Longmont Camp 31	211,958.00	Tanya S Unrein Scholarship	9,180.00
Greeley Camp 6	20,000.00	Charles R Cloud Scholarship	34,187.00
Magnolia Camp 92	20,000.00	Timothy O North Scholarship	18,678.00
Arthur J Barrett, Jr. Memorial	33,147.00	Pendleton Camp 41 Scholarship	<u>27,025.85</u>
James D Wiederstein Scholarship	5,000.00		
		<b>TOTAL</b>	<b>\$1,382,788.10</b>

## RECENT DONATIONS TO ASSURED LIFE ASSOCIATION'S SCHOLARSHIP ENDOWMENT FUNDS

Assured Life Association was the recipient of several donations to its Scholarship Endowment Funds recently.

The first was from Pendleton, Oregon Camp 41 which closed its doors as of June 30, 2015. In that process they donated \$27,025.85 to the Scholarship Fund in the camp's name. Thank you Pendleton Camp 41.

Since then, 1 more Assured Life Camp and 1 Danish Brotherhood

Lodge have dissolved and made contributions to the Scholarship Fund.

Puget Sound Timber Camp 937 of Seattle, Washington closed effective December 31, 2015 and sent a check in the amount of \$1,463.35, representing the entire funds of the camp at dissolution. This donation will be added to the Assured Life Association Endowment Fund.

Danish Brotherhood Godthaab Lodge 183 of Troy,

New York, also disbanded as of December 31, 2015. The members of DBIA Lodge 183 donated \$3,881.62 to the Danish Brotherhood Endowment Fund, representing a small portion of its proceeds at dissolution. Lodge 183 donated a total of \$54,696.62 in 2015 in anticipation of its closing. This lodge made a huge impact in its community and beyond; a history they can be proud of.



## JOIN HAND DAY—MAY 7, 2016



Join Hands Day is coming up on the first Saturday in May; May 7, 2016. After a 3 year dry spell, last year Des Moines, IA DBIA Lodge 15 planned and executed a Join Hands Day project. It was simple,

but affective. The Lodge and its youth partners decided to plant flowers at Luther Memorial Church. Five lodge members, 3 Girl Scout members and 3 other youth joined hands in this beautification project for the church. Join Hands Day is the only national volunteer day on the "Seasons of Service" calendar that specifically

targets and develops relationships between young people and adults through neighborhood volunteering. Youth and adults work together on an equal basis to plan, organize and implement the day's activities.

Don't make it difficult. Just do it. You will find a planning guide on our website under National Service Campaigns and then Join Hands Day.

**Join Hands Day 2016  
Easy Steps**

- 1. Establish a Committee**
- 2. Identify a Youth Group**
- 3. Choose a Project**
- 4. Plan**
- 5. On May 7—Do Your Project**

## ASSURED LIFE ASSOCIATION

### Located at:

Greenwood Plaza Blvd Suite 100  
Greenwood Village, CO 80111

### Mailing address:

PO Box 3169  
Englewood, CO 80155-3169

Phone: 800-777-9777

Email: fraternal@assuredlife.org  
jlc@assuredlife.org

Assured Life Association was founded under a single plan to bring together a community of caring individuals looking for the assurance of life insurance coverage as well as the opportunity to help others in their local communities. The Society is a not-for-profit Life Insurer organized to give back revenues to its member customers through direct benefits such as college scholarships and summer camp grants for youth and through discounts on other products and services. The Society also has a member-directed matching charitable giving program. Four national community service projects are promoted among Society member customers each year.

**ASSURED LIFE**  
ASSOCIATION

## HOSPITALITY | SERVICE LOYALTY | PROTECTION

**Hospitality** represents the community of members joining together in common interests, values, visions, ideas, friendship, ethnic background, goals and community service.

**Service** represents giving back to the community through member-directed service projects and campaigns.

**Loyalty** represents faith in God, an undivided allegiance to our country and the belief in and commitment to community.

**Protection** represents reliable insurance and other related products that serve the family.

## REMEMBERING WOODROW T PETERSEN

The many, many friends of Woodrow T Petersen (Woody) of Denmark Lodge 35 in Chicago, IL, will be saddened by the news of his death on January 2, 2016 at the age of 97. Woody, as most of us knew him, was a resident of Park Forest, Illinois and a 28-year Navy Pilot; Veteran of both WWII and the Korean War.

Woody was the beloved husband for 71 years of Elsa (Hansen); loving father of Rhoda (Bill) Senkler, Curt (Kate) Petersen and Kent Petersen; cherished grandfather of

Philip (Gill) Lee and Mitch Senkler.

Woody is well known for his over 69 years of selfless dedication and service to Danish Brotherhood Lodge 35, having served in virtually every capacity one could serve at the local lodge, district and national levels. Woody served on the Board of Directors for the Danish Brotherhood for a number of years and was its National President at the time the Danish Brotherhood merged into and became a part of Assured Life Association in 1995.

Woody soon became a well-respected and influential member of Assured Life Association as well, as demonstrated in becoming the first Danish Brotherhood member to be named Assured Life's Fraternalist of the Year in 2000. His dedication to community and volunteerism did not waver in his elder years nor at the time of his serious accident; if nothing else it was strengthened by his contagious positive attitude and enthusiasm for helping others. Woody will be sorely missed.



**Woodrow T Petersen**  
1918-2016